

**2019 BOARD OF REVIEW
VILLAGE OF PLEASANT PRAIRIE
9915 39th Avenue
Pleasant Prairie, WI
May 23, 2019
9:00 a.m.**

A meeting of the Pleasant Prairie 2019 Board of Review was held on Thursday, May 23, 2019 and called to order at 9:00 a.m. Present were Board members Jill Sikorski, Lena Schlater, and James Bilotti. William Morris arrived at 9:08 a.m. David Hildreth and Mark Riley were absent and excused. Also present were Rocco Vita, Village Assessor, Ed Judt, Deputy Village Assessor, Thomas A. Camilli, Jr., Board of Review Attorney, and Jane C. Snell, Village Clerk.

1. **Call to Order**
2. **Roll Call**
3. **Select Chairperson and Vice-Chairperson**

SCHALTER MOVED TO NOMINATE SIKORSKI AS CHAIRPERSON; SECONDED BY BILOTTI; MOTION CARRIED.

SIKORSKI MOVED TO NOMINATE SCHLATER AS VICE-CHAIRPERSON; SECONDED BY BILOTTI; MOTION CARRIED.

4. **Verify that a member has met the mandatory training requirements**

Jane Snell - Last year, members Jill Sikorski, Lena Schlater, Mark Riley, William Morris and James Bilotti, received the required Department of Revenue approved training on May 15, 2018. That training is good for two years. The affidavit was filed online with the Department of Revenue on May 14, 2019 indicating that we have met the training requirement for this year's board of review.

5. **Receive the Assessment Roll and sworn statements from the Clerk**

Rocco Vita, Assessor – Before the Clerk is the Assessor's Affidavit in which I have signed and as soon as Jane signs the affidavit all the authority to change the assessment roll sits with the Board until end of these proceedings.

Jane Snell - For the record, I have signed the Assessor's Affidavit.

6. **During the first two hours, consideration of:**

a. **Review Notices of Intent to File Objection**

Jane Snell – The Clerk’s office did receive two objections. The first one, Premium Outlets. It is my understanding that the Assessor’s office is working with them to ascertain additional documentation. It is my understanding that there is a deadline for that documentation of June 3, 2019, so at this time we will not hear their objection and waiver and will adjourn to a later date that will be agreed upon later in these proceedings. Rocco may have additional information.

Rocco Vita – To clarify. They did object to this year’s assessment. As they did last year. In addition to their objection, they are asking for their hearing to be waived directly to Circuit Court. In response, our Village Attorney in this matter for this specific case for the Assessor’s Office we are looking for additional information and as soon as they provide the additional information the Board can act on their objection and waiver request in the time frame that Jane indicated. Next hearing will be on June 6, 2019.

Jane Snell – There was a second objection that was filed. I want to make a note on the record. It was from Janko Bursac. He had filed several time and was instructed several time that his objection form was incomplete. I did consult with the Board of Review’s attorney and affirmed the fact that the objection form was incomplete. There were no other objections.

- b. Review Requests for Waiver of Board of Review hearing allowing the property owner an appeal directly to Circuit Court

Rocco Vita – only one request and that was Premium Outlets.

- c. Act on any other legally allowed/required Board of Review matters

Rocco Vita – There is no other matters at this time.

7. **Consider/act on scheduling additional Board of Review date(s).**

Jane Snell – As indicated earlier the Premium Outlets is going to be adjourned. We were looking to adjourn to June 6, 2019 at 9 a.m. Does that work with everyone? Okay.

Jill Sikorski – Is there any other matters.

Jane Snell - Not at this time. However, by law, we must remain in session for two hours. It is currently 9:08 a.m. and must remain in session until 11 a.m. Any other business would be if anybody come in with an objection and shows just cause, the Board could make a decision to waive their notice and hear it today or adjourn to June 6, 2019.

Jill Sikorski – It is 9:10 a.m. and the Village of Pleasant Prairie Board of Review will be in recess. It will reconvene at 11:00 a.m.

Jill Sikorski – It is 11 a.m., and the Village of Pleasant Prairie Board of Review is back in session. I believe the only item is to reiterate next hearing is June 6, 2019 at 9:00 a.m.

Jane Snell - Madam Chair, there is no other business for today.

8. **Adjourn**

MORRIS MOVED TO ADJOURN THE 2019 BOARD OF REVIEW TO JUNE 6, 2019, AT 9:00 A.M.; SECONDED BY BILOTTI; MOTION CARRIED.