

**VILLAGE OF PLEASANT PRAIRIE  
PLEASANT PRAIRIE VILLAGE BOARD  
PLEASANT PRAIRIE WATER UTILITY  
PLEASANT PRAIRIE SEWER UTILITY  
9915 - 39th Avenue  
Pleasant Prairie, WI  
March 19, 2018  
6:00 p.m.**

A regular meeting of the Pleasant Prairie Village Board was held on Monday, March 19 2018. Meeting called to order at 6:00 p.m. Present were Village Board members John Steinbrink, Kris Keckler, Steve Kumorkiewicz, Dave Klimisch and Mike Serpe. Also present were Tom Shircel, Interim Village Administrator; Jean Werbie-Harris, Community Development Director; Kathy Goessl, Finance Director; Dave Smetana, Police Chief; Craig Roepke, Fire & Rescue Chief; Matt Fineour, Village Engineer; John Steinbrink Jr., Public Works Director; Mary Jo Jiter, Communication Director; and Jane Snell, Village Clerk. No citizens attended the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. MINUTES OF MEETINGS - Regular meetings dated February 19, 2018 and March 5, 2018; Special meeting dated March 5, 2018.**

Kris Keckler:

Move approval of all three.

Dave Klimisch:

Second.

John Steinbrink:

Motion by Kris, second by Dave. Any comment or question? Those in favor?

Voices:

Aye.

John Steinbrink:

Opposed? So carries.

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**KECKLER MOVED TO APPROVE THE MINUTES OF THE VILLAGE BOARD REGULAR MEETING HELD ON MARCH 5, 2018 AND SPECIAL MEETINGS HELD ON FEBRUARY 19, 2018 AND MARCH 5, 2018 AS PRESENTED IN THEIR WRITTEN FORM; SECONDED BY KLIMISCH; MOTION CARRIED 5-0.**

**5. CITIZEN COMMENTS**

Jane Snell:

Mr. President, there were no signups this evening.

John Steinbrink:

Anybody wishing to speak under citizens' comments? Hearing none I'll close citizens' comments.

**6. ADMINISTRATOR'S REPORT**

**7. NEW BUSINESS**

**A. Consider the request of Fountain Ridge, LLC to release Draw No. 7 of the Letter of Credit for the Fountain Ridge development.**

John Steinbrink, Jr.:

Mr. President and members of the Board, this evening I bring before you a letter of reduction of credit for the Fountain Ridge development generally located on 90th Avenue and 83rd Street within Pleasant Prairie. The first screen shows you the location. The second screen is going to show the work that's complete to date as of January 8th of '18. And then the work of draw number 7, and that's all the work that was done as of January 8 of '18 per our record it shows pretty much everything is done in there. The development is really taking shape. It's looking nice.

And so staff went through the calculations of the retainer that needs to be held versus the amount of the public retainage. Some new work that was done on the County Trunk H, a couple of change orders held retainage, and we are recommending a net reimbursement of \$168,152.38 at this time.

Michael Serpe:

Move to concur with the superintendent's recommendation.

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Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve. Further discussion? Those in favor?

Voices:

Aye.

John Steinbrink:

Opposed? So carries.

**SERPE MOVED TO APPROVE THE REQUEST OF FOUNTAIN RIDGE, LLC TO RELEASE DRAW NO. 7 OF THE LETTER OF CREDIT FOR THE FOUNTAIN RIDGE DEVELOPMENT; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 5-0.**

**B. Consider 2018-2019 Liability and Property Insurance Proposals.**

Kathy Goessl:

Mr. President and Village Board, I bring to you the renewal proposals from our insurance companies. This is the third year in a three year bid cycle. So next year we will be going out and opening the field to all interested companies. But at this point based on the renewals that I have received I would recommend renewing with our current carriers. From our current carriers the price increase is like three percent. The proposed premium is \$565,043, an increase of \$16,769 or three percent. You can see the attached premium comparison worksheet. And that shows you the coverages and deductibles and the carrier.

Workman's Comp is our biggest portion of our insurance premium at 60 percent. That only increased slightly by \$1,196. Our experience mods stay about the same only increase one cent from 82 to 83. And payroll increased nine percent or \$452,000. But the state rates by class decreased five to seven percent, therefore giving us a very low premium of \$1,196.

Our second largest insurance coverage is liability insurance at 22 percent of our premium. We increased \$8,104 in that category or 7.1 percent. The base increase is 1.5 percent. The reason for increase is an increase in the number or value of the vehicles that we are having insured. Those both went up. And the rest of the increase is based on our loss experience. For the past four years the League has paid out \$1.1 million in claims, and we've only paid \$587,714 in premiums. We had a couple, three, four large claims which accounted for the \$1.1 million. And our third

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category is boiler and property insurance at 10 percent of our premium. It increased \$3.13. That increase is all based on the value of the property insured of \$10.8 million.

The Village has 2018 budget of \$589,000 for insurance. So for 2018 we'll be under budget for Workman's Comp by \$28,779, and over budget slightly for liability and property by \$4,821. My recommendation is to renew with our current carriers, League of Wisconsin Municipalities for our liability and Traveler's for Workman's Comp, property and crime coverage.

Dave Klimisch:

A year from now we renew for another three year contract?

Kathy Goessl:

Yeah, we open our bid open to other carriers, too. So whoever wants to bid we'll let them bid, and the whole market will be open. So if the current carrier like the League or Traveler's who are current doing it can rebid on the other ones, too, other lines, or there could be a couple new ones coming in, and then we'll see who the best rates are at that point. And then we renew them for three years based on having a pretty reasonable renewal each year.

Michael Serpe:

What was the reason for the increase of \$8,000 in the liability section?

Kathy Goessl:

Because of our loss experiences. We had losses paid out in the last four years of \$1.1 million, and we paid premiums only of \$500,000. And with the league no longer having our Workman's Comp coverage they don't have the cushion there that they did in the past so they increased that for that reason.

Dave Klimisch:

Move approval for the insurance proposals.

Michael Serpe:

Second.

John Steinbrink:

Motion by Dave, second by Mike. Further discussion? Those in favor?

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Voices:

Aye.

John Steinbrink:

Opposed? So carries.

**KLIMISCH MOVED TO APPROVE 2018-2019 LIABILITY AND PROPERTY INSURANCE PROPOSALS; SECONDED BY SERPE; MOTION CARRIED 5-0.**

## **8. VILLAGE BOARD COMMENTS**

Dave Klimisch:

Mr. President, I just want to point out it's nice to have county representation, County Supervisor Jeff Wamboldt here. And it's nice working together with the county and the state and the other municipalities. There's a lot going on and it's good to have press, government representation.

Michael Serpe:

Nice to have a friend on the Board, Jeff.

Kris Keckler:

I'll thank everybody else that shows up regularly other than Jeff. You guys are valued, too.

Michael Serpe:

All meetings aren't this short, Jeff, believe me.

Steven Kundert:

That's why he came in because it's a short one.

## **9. ADJOURNMENT**

Michael Serpe:

With that, Mr. Chairman, I move to adjourn.

Kris Keckler:

Second.

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John Steinbrink:

Motion by Mike, second by Kris. Those in favor?

Voices:

Aye.

John Steinbrink:

Opposed? So carries.

**SERPE MOVED TO ADJOURN THE MEETING; SECONDED BY KECKLER;  
MOTION CARRIED 5-0 AND MEETING ADJOURNED AT 6:20 P.M.**